

ANDHRA PRADESH STATE ROAD TRANSPORT CORPORATION



No:ATM-2(Mgr-IT)OLDTIMS(1)/14-IT

O/o theVC&MD
MSRD,HYD-20
Dt:06.02.15.

To
All the Regional Managers,

Sub: **TIMs** – Replacement of TIMs supplied for pallevelugu services – Issual of certain guidelines – Reg.

You are aware that Conductor TIMs have been supplied for all Pallevelugu services during the year 2011 across the Corporation. As the stipulated life period of the said TIMs has been completed , a tender has been called for and delivery schedules have also been issued on respective firms to supply the TIMs to depots towards replacement of old TIMs.

It is observed that some of the existing TIMs are in working condition even after completion of 3 years life tenure. In order to make use of those TIMs which are working condition, and to avoid misuse of the old replaced TIMs the following guidelines are issued.

1. After receipt of new TIMs, the details of the new TIMs like TIM Manufacturer Number, Date of commission etc, shall be entered in a register and separate unit history cards shall be opened. After certification of the traffic in charge and depot manager the TIM master data shall be created in depot server and then only these new TIMs shall be put to use.
2. As far as possible each TIM shall be fixed to one schedule permanently to avoid rotation.
3. Regarding old TIMs, Regional core Group member of the region and depot System In chare shall physically check all the conditions of old TIMs and list out the TIMs which are in working condition and the TIMs not working properly. The details of working and non-working TIMs shall also be entered in a register and certification of traffic supervisor and DM shall be obtained.
4. The RCG or depot System Supervisor shall obtain the certification of DM on the list of non-working TIMs and bring the same to Head office to provide software to delete the unserviceable TIMs from the TIM master table file. After running the programme and deleting these TIMs shall from master data these TIMs be handed over to zonal stores for scrapping /disposal.
5. TIMs which are in working condition can be utilised as spare TIMs. However, they will not be covered under AMC. These TIMs shall be kept under the control of DC(E) of the depot.
6. The major components like Printer, display unit , battery and gear wheels of defective TIMs shall be detached from the machines and kept aside for future use of old TIMs (AMC not covered TIMs) and also to avoid misuse of the TIMs. The details of detached components be recorded in a register under the signature of DM.
7. Transfer of TIMs from one depot to other depot shall be done only with the approval of Regional Manager and sanction letter to be sent to Computers department to provide deletion software to the depot concerned.


EXECUTIVEDIRECTOR(IT)

Copy to JMD for information please.
Copy to all Dy.CTMs/DVMs for necessary action please.
Copy to all DMs for necessary action please.